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DPS Waste Management Procedure

Revision list


Revision no.	Description	Written By/ Revised By	Date
0	First Issue	C. Abela	29.10.2010
1	Revision of Section 5.4 and 5.8 and visuals in Annex 1; Splitting of Annex 3 into Annex 3A and 3B; Revision of Annex 5 – Template 29.1; new additional Annex 6 – Template 29.2	C. Abela	26.01.2011
2	Revision of Section 5.1 and 5.2 to include procedure for handling, labelling and storing of hazardous waste; Updating of Annex 5 DPS Daily Skip Checklist In Section 5.1.2 reference to the European Waste Catalogue Code (EWC) is made to Commission Decision 2000/532/EC Introduction of 2 new annexes, Annex 12 Hazardous Waste Form and Annex 13 Hazardous Waste Labels	C. Abela	06.06.2012

Revised by:	Verified by:	Approved by:
C. Abela Regulatory Affairs Office	E. Vella Regulatory Affairs Office	J. Drago DPS Station Manager

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1 Aim and scope

The Objective of the procedure is to define responsibilities and detailed rules for waste generation, identification, handling, storage, transport and disposal at Delimara Power Station (DPS)


2 References

EN ISO 14001:04, clause 4.4.6

IPPC permit Draft

3 Terms and Definitions

LR	Legal Requirement - obligation established by Maltese legislation, EU Regulations and Directives or any authorisation, permit, etc. released to Enemalta Corporation
Waste	Any thing, substance, product or object whether in solid or liquid form, whether hazardous or otherwise, as specified in LN 184/2011 amended by LN 441/2011 and as per Commission Decision 2000/532/EC, which the holder discards, or intends to discard, or is required to discard, and which is deemed to be waste by the competent authority, MEPA
Hazardous waste	Hazardous waste is waste that poses substantial or potential threats to public health or the environment
Municipal Waste	Municipal or domestic waste comprises waste produced from households, as well as other waste which because of its nature or composition, is similar to waste from households
Waste Producer	Entity producing waste
EWC	European Waste Catalogue
Recovery	Recovery is defined as any waste management operation that diverts a waste material from the waste stream and which results in a certain product with a potential economic or ecological benefit. Recovery mainly refers to the following operations: <ul style="list-style-type: none"> - material recovery - energy recovery - biological recovery - re-use

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Disposal	Is the management of waste to prevent harm to the environment, injury or long term progressive damage to health. Disposal of waste is where the intention is to permanently store the waste for the duration of its biological and chemical activity, such that it is rendered harmless
Recycle	Is the process that changes used materials into new products thus preventing waste of potentially useful materials. It reduces the consumption of fresh raw materials and energy usage hence lowering greenhouse gas emissions. It also reduces air and water pollution since it reduces the need for "conventional" waste disposal
Consignor	Is the person who asks for the waste to be removed from the place where it is being held
Consignee	Is the person to whom the waste is being transferred to
CP	Waste Consignment Permit Application
CN	Waste Consignment Note

4 Responsibilities

EMC Management:

Provides resources for the compliance when the DPS manager assignment is exceeded

Management Representative (MR):

Provides resources for the compliance; defines new responsibilities for the compliance if requested

Regulatory Affairs Office (RAO):

Supports DPS responsible to identify the correct EWC codes and to propose solutions for the compliance

Environmental Coordinator (EC):


Coordinates and cooperates with the RAO; monitors legal compliance

Environmental Representatives (ER):

Support RAO, EC and DPS responsible

ISO 14001 staff:

Support RAO, EC and DPS responsible

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DPS responsible:

Acts in accordance to the requirements; informs Regulatory Affairs Office and asks for help for waste management

Consignment Permit Responsible (CPR):

Compiles and manages, in the stipulated times and according to the specified methods the waste disposal permit and the waste consignment notes

Waste Site Coordinator (WSC):

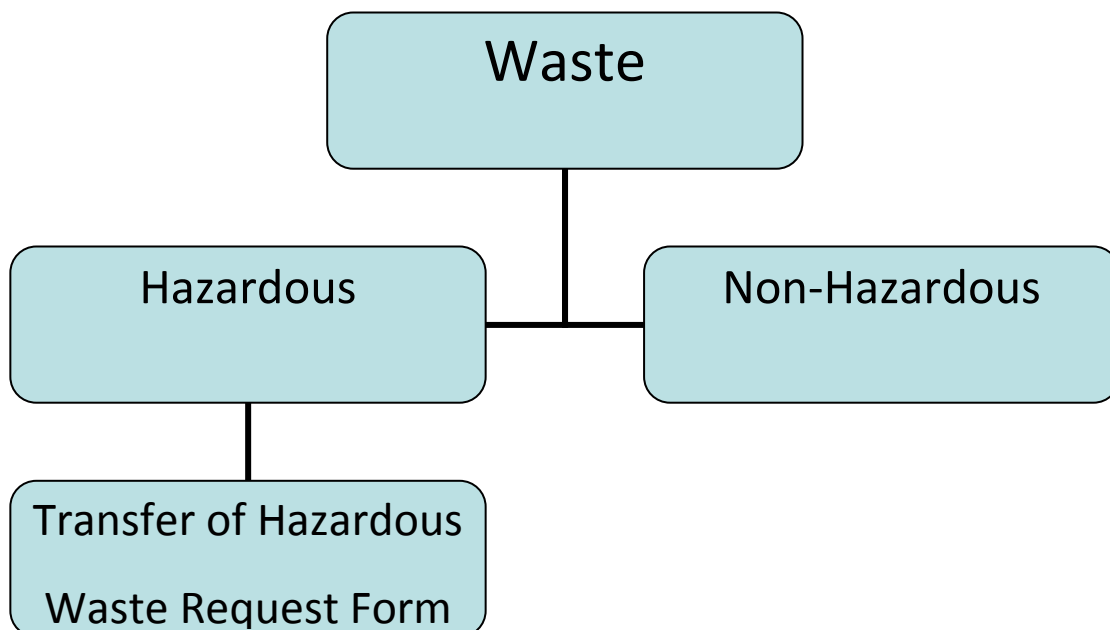
Manages activities at waste site, checks and verifies consignment notes and is responsible for the upkeep of the waste register

All employees:


Act according to the requirements

5 Detailed Procedural rules**5.1 Waste Generation, Identification and Classification**

Wastes produced at DPS first has to be classified as Hazardous or Non-Hazardous waste



Non-Hazardous waste can be further split into Domestic (Mixed) waste and Non-Hazardous industrial waste.

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Further information as to the classification of waste can be found in the Waste Management Guide found on the intranet (Enemalta Portal) at the following link:

<http://intra.enemalta.lan/documents/environmental-management-system-ems/waste-management/27-2011-Enemalta-Report-Waste%20Management15-2-11.pdf>


Enemalta Corporation is responsible to inform and hold awareness training sessions to all its staff, new employees and external firms such as its subcontractors regarding the classification, separation and disposal of waste. Waste will be separated according to its classification and collected in dedicated containers.

5.1.1 Domestic Waste

- Domestic waste or mixed waste is waste generated mainly from canteen, and offices.
- Industrial waste should never be mixed with domestic waste.
- Dedicated containers will be used for the collection of domestic waste. These are placed in areas such as mess rooms, offices and canteen which are the major generators of domestic waste.
- A clear visible sign shall be affixed to the container showing the waste stream "mixed waste", EWC code, and drawings of examples of waste pertaining to this waste stream. Refer to **Annex 1**.

5.1.2 Industrial Waste

- Industrial waste has to be classified into various waste streams as per Commission Decision 2000/532/EC **Annexes 1&2**. Each waste stream is assigned a European Waste Catalogue Code (EWC).
- Waste from separate EWC codes has to be segregated and collected in separate containers.
- Different waste codes cannot be mixed.
- Dedicated signs are to be affixed to each container showing type of waste and EWC code.
- DPS responsible, with the help of RAO will identify the waste and classify it according to its respective EWC code. Refer to **Annex 1&2**.
- When in doubt specialized laboratories and consultants may be contacted in order to analyse and identify the waste in question.
- RAO is responsible to update the 1st and 3rd part of the "Waste List" document which shows the following information:
 - Waste characteristics (name, physical characteristics, hazardous characteristics, classification and European Waste Catalogue code) **Annex 2**
 - Procedures for internal management (processes/activities producing the waste; collection procedures and storage area, consignment note and register responsible);
 - Data related to carriers and disposal or recovery companies (Permit no., expiry date, etc).

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- When a new type of waste is generated, DPS responsible, is to inform RAO of this new waste. RAO will in turn identify the waste characteristics and the authorized carriers and recovery or disposal companies for such waste.
- The correct internal management procedures (especially for hazardous waste) for storage, collection, and disposal of this waste will be identified by the ER with the help of RAO, the safety responsible and DPS responsible.
- The Waste List should be updated periodically. The 1st and 3rd part by RAO and the 2nd part by DPS responsible.


5.2 Handling of Waste

- Handling of waste is to be carried out in such a way as to minimize risk to human health and to the environment.
- In particular all precautions should be taken in order to avoid accidents that effect:
 - soil or water pollution;
 - fire or explosion;
 - toxic gas generation;
- The following are good practices for internal transportation of Waste
 - always close containers containing liquids ;
 - containers carrying solid or liquid waste should be secured to the means of transport being used in order to avoid any spills of material;
 - collect any waste which has fallen out of the container.
- When disposing of hazardous waste in substantial amounts Template 29.3 **Annex 12**, should be filled in prior to transferring waste to the waste site. The waste should also be labelled by one of the stickers referred to in **Annex 13**. These re available from RAO or the Waste Site Coordinator.

5.3 Waste Storage Areas

Waste storage areas must be correctly planned. The following points should always be observed:

- avoid spills and leakages wherever possible. Try to minimise spills when these cannot be avoided
- skips for hazardous waste should be covered and the site should have suitable containment with appropriate drainage facilities
- spills are to be contained and collected. Ensure that spills do not contaminate soil or water
- soil or water are not to be polluted by rainwater which is contaminated through contact with waste
- waste storage areas should be separated and clearly identified
- each waste unit is to be clearly marked and understood by all operators including those from transport companies and those collecting waste;

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- any hazard risks (flammable, toxic, etc.) should be clearly legible and immediately identifiable;
- chemically incompatible wastes are to be segregated
- appropriate emergency equipment for first aid, fire and spills is easily accessible

Waste at Delimara Power station is being managed through a system comprising of a number of small dedicated areas called collection points, 5 Skip Areas and 1 large Waste Management site.

Refer to **Annex 3A,3B & 4.**

Collection points

The collection points consist of a number of small bins, each bin dedicated to a different waste stream. The bins are located in strategic areas all over the plant where particular types of waste are generated. These collection points are monitored by the WSC on a weekly basis.

Skip Areas

These areas house a number of waste collection skips dedicated for non-hazardous waste, mainly for the streams: paper, plastic, glass, domestic metal and mixed waste. These skips are monitored by the WSC on a daily basis via the Daily Skip Zone checklist - see **Annex 5** Template 29.1. Once the checklist is duly filled in it will be filed and kept by the RAO ER.

Waste Management Site

This area houses a number of waste collection skips both for hazardous and non-hazardous waste.

The area is totally bunded and lies close to an interceptor.


An area within the waste collection site has been dedicated to house also oil drums and Intermediate Bulk Containers (IBCs) full of hazardous material such as sludge, chemical waste or waste oils.

Refer to **Annex 4.**

5.4 Waste Register

The waste register, refer to **Annex 6** Template 29.2 – waste register template, shows the details of the disposal of waste. All records including the weight of the waste disposed of, will be entered into the waste register when this data is forwarded to Enemalta by the contractor with the invoices. The RAO ER will keep the waste register updated.

Temporary storage period of the waste must not exceed one (1) year. This period can be calculated from the date on the waste transfer/tracking documents supplied by the waste collector.

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5.5 Waste Transport: Consignment Note

5.5.1 Hazardous waste

Disposal of hazardous waste needs a valid permit from MEPA and the actual transfer of the waste has to be accompanied by a consignment note which is a form issued by MEPA.

The consignment note procedure is divided into two stages:


Stage One: Waste Consignment Permit Application (CP)

Stage Two: Waste Consignment Note (CN)

All Waste Consignment Permit Applications (CP) and Waste Consignment Notes (CN) have a unique number (code) allocated by MEPA. The Waste Consignment Permit Application (CP) is used in order to obtain a permit for the disposal of waste while the Waste Consignment Notes (CN) must be used for the transfer of waste.

5.5.1.1 Waste Consignment Permit Application (CP)

- When disposing of hazardous waste one must always take into consideration the time limit for waste storage which must not exceed 1 year, the quantity of waste being generated and the information related to the particular waste from the Waste List.
- A permit is needed for the disposal of each separate hazardous waste stream.
- Following an agreement between Enemalta and its Waste Contractor it was decided that the latter will act as the CPR. The subcontractor will be responsible to fill in the MEPA Waste Consignment Permit application form (CP). Refer to **Annex 7**.
- The details in Sections A (Consignment Details), Section B (Description of the Waste), Section C (Carrier's Details) and Section D (Consignor's details) should be properly and correctly filled in.
- The subcontractor will then forward the application form to RAO who will confirm that the MEPA Waste Consignment Permit application form has been duly filled in. RAO will then sign Section E (Consignor's Declaration) and send a soft copy of the signed form to the contractor for his reference.
- If the contractor does not accept to fill in the MEPA Waste Consignment Permit Application form, then RAO will take care to fill in and complete the MEPA Waste Consignment Permit Application form Section A to D and then sign Section E.
- In both cases RAO will be responsible to forward the Waste Consignment Permit Application form to the MEPA at the following address:

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MEPA

Hexagon House

Spencer Hill

MARSA

- Once the permit is issued by MEPA, this will be sent by post to RAO, who in turn will inform the waste contractor that the permit has been issued by MEPA and to make the necessary arrangements to collect the hazardous waste. The contractor will take care to fill in the Waste Consignment Note and make the necessary arrangements with the WSC for the pickup of the waste from Delimara.
- The Waste Management facility will inform MEPA of its intention to accept the waste.
- A day before the transfer of waste is carried out, CPR should fill in the Consignment Note.

5.5.1.2 Waste consignment Note application (CN)

- Once the permit for the disposal of a particular hazardous waste is issued by MEPA arrangements can be made for its disposal/recovery.
- Disposal of hazardous waste is to be carried out through the consignment note procedure.
- The Consignment Note (CN) consists of five part self-carbonising forms.

White - Pre-notification Copy. This should be sent to MEPA.

Green - Consignors Copy. Enemalta should keep this copy.

Blue - Carrier's Copy. The carrier should keep this copy.

Pink - Consignee's Copy. This should be kept by the receiving facility.

Yellow - Deposit (MEPA) Copy. This will be returned to MEPA by the receiving facility.

Refer to **Annex 8**.

A DAY BEFORE THE TRANSFER OF WASTE

The Contractor or his representative fills in Section A (Consignment Details) and Section B (Description of the Waste) in the Prenotification copy (white copy) of the Consignment Note (CN).

The applicant should send this to MEPA either via email on contact.CN@mepa.org.mt or fax it on 22902281.


The original should then be sent by post to the address:

MEPA,

Hexagon House

Spencer Hill

MARSA

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ON THE DAY OF COLLECTION

When the waste carrier collects the waste from Delimara Power Station, he will fill in Section C (Carrier's Certificate) of the Waste Consignment Note form whilst WSC shall fill in Section D (Consignor's Details). WSC will fill in section D and sign consignor's certificate.

DURING TRANSPORTATION

The CARRIER must ensure that the consignment note and a valid permit accompany the consignment of waste at all times.

AT THE CONSIGNEE'S FACILITY

On delivery of the consignment the CARRIER must give the four copies (green, blue, pink and yellow copies) and permit to the CONSIGNEE. The CONSIGNEE must complete Section E on the four copies and retain the pink copy. The Carrier must retain his/her copy as part of a register for not less than 3 years. The contractor must forthwith dispatch the completed deposit (MEPA) copy (yellow) to MEPA and the green copy to Enemalta. The carrier and consignee must retain the sepective copies (Blue and Pink) as part of the register for not less than 3 years.


Certain Contractors may opt to give also the Company's Waste Transfer note or Tracking Document besides the MEPA Waste Consignment Note. Refer to **Annex 9**. However this is optional.

REPETITIVE MOVEMENTS, SUCCESSIONS

There is a procedure for the movement of waste of the same description being collected from the same premises and consignor, going to the same premises and consignee. These repetitive movements are called successions and can be applied to both single loads and to carrier's rounds. A Consignment Note (CP) should cover all consignment, which occurs during the validation period of the permit.

CARRIER'S ROUNDS

A carrier's round is a journey made by the carrier during which more than one consignment of waste is collected from the Consignor and all consignments are taken to the same consignee. To be treated as a carrier's round under these regulations the round must be completed within 24hours.

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5.5.1.3 Transboundary Shipment of Hazardous Waste

- Hazardous waste which cannot be disposed of/recovered in Malta and which has to be shipped to another country for disposal/recovery will fall under the terms of the European Commission Waste Shipment Regulation. Transboundary movements of hazardous waste destined for disposal or recovery can only take place upon written notification by MEPA, as competent authority of dispatch, to the competent authorities of destination and transit (if applicable) through the use of the notification document. Subsequently once all permits are in place, each shipment of hazardous waste destined for disposal or recovery must be accompanied by the movement/ tracking document.
- MEPA are to be informed via email on contact.TFS@mepa.org.mt of the intention to ship the said material in writing providing all the details necessary, in particular the following:
 - the nature and quantity of the waste
 - the reason for shipment, e.g. disposal or recovery
 - the shipping route including all ports of call and final destination of the waste
 - the intended date/s of shipment
- Once MEPA confirms that this waste could be shipped to the selected country of destination the following procedure should be followed:
 - The Notification Package which includes documentation related to the shipment of waste should be submitted to MEPA
 - MEPA goes through the submitted Notification Package and informs the Notifier if any data for documentation is missing.
 - When the Notification Package is finalised and all documentation is in place, MEPA sends the Notification Package to the Competent Authorities of Transit (if applicable) and to the Competent Authorities of destination.
 - Once the Notification Document is acknowledged by the Competent Authority of destination, Member States have 30 days to submit their consent/refusal and any imposed conditions, to the Notifier copying all competent authorities. If the shipment is transiting through non EU Countries, the latter have 60 days to submit their consent/refusal and any imposed conditions.
 - If all the necessary documentation is in place, shipments could commence following the Movement/Tracking Notification Document Procedure.

5.5.2 Non-Hazardous Waste

Disposal of Non-hazardous waste does not need a MEPA permit. Thus the procedure for the application of a permit from MEPA and the filling in of the official MEPA consignment note will not apply in this case.

However for reporting purposes Enemalta still needs to keep a record of all the waste that is being disposed of.

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For this reason disposal of non-Hazardous waste will still be registered. In order to have a record of movements and disposal of non-hazardous waste use will be made of the contractors' forms as follows:

Non-hazardous waste except	Waste Service Tracking Document (supplied by Green Skips Ltd) Refer to Annex 10
Scrap metal, cable off-cuts and switchgear	Purchase of Ferrous Scrap Material Form (supplied by DDE Attard Ltd) Refer to Annex 11

Non-hazardous waste can be stored for a maximum period of 1 year.

ON THE DAY OF COLLECTION

- The carrier will fill in the details on the waste tracking document. Details will include type of waste, type of skips emptied/collected and quantity of skips, volume of waste collected
- The weight of the waste collected has to be forwarded by the contractor since this is required for reporting purposes, both for the waste register as well as for MEPA.
- The same applies to collection and disposal scrap metal and cable off-cuts.
- A copy is then given to WSC who retains it for Enemalta's records.

5.6 Waste document filing and reporting


All documents related to waste (consignment note, waste consignment permit application, waste register) are kept for a minimum of 5 years for both hazardous and non hazardous waste.

As defined by the environmental monitoring plan, RAO collects and evaluates the data of waste production. RAO is also responsible to periodically report such data as is required by MEPA and the Integrated Pollution Prevention and Control (IPPC) permit.

5.7 Licences of carriers and consignee

From time to time RAO is responsible to check and requests records of all licences (and any subsequent updates) of the waste management providers (carriers, waste management facilities and consignees). These can also be checked on the MEPA site www.mepa.org.mt or a formal request is sent via email to MEPA for this information.

RAO is responsible to update regularly the 3rd part of the Waste list.

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5.8 Contractors working inside DPS

Enemalta Corporation through its document DOC 1 Tender Clause related to Enemalta Environmental Management System, specifies the obligations that the contractor is expected to abide by when handling waste. The requirements are listed in the special conditions of the tender document.

The responsible of the section coordinating the works with the subcontractor/s carrying out the works shall forward a copy of the Waste Management Procedure to the subcontracting companies or their representatives working inside Delimara Power Station. The section responsible must ensure that the Contractor or his/her representative have understood and have been trained in the procedure and they shall sign the document to confirm that they will abide by this procedure. The responsible of the section together with the concerned subcontractor/s or his/her representative shall ascertain that all subcontractor employees are trained and are competent in this procedure.

The section responsible shall also make it clear to the contractor that waste generated by the subcontracting operations can only be disposed of in Enemalta's skips if an agreement is reached between both parties which agreement shall be issued in writing. In this case Enemalta may provide suitable containers to be used for waste disposal depending on the quantity of waste being generated by the contractor.

Contractual agreements should define bureaucratic burden and costs of waste disposal.

If on the other hand the subcontractor accepts the responsibilities to dispose of the waste being generated by the subcontracting operations, then the contractor shall make all the necessary arrangements for waste disposal with waste disposal companies which are recognised by MEPA and the subcontractor is obliged to keep records of waste transactions and RAO and external auditors shall have access to them and may audit them from time to time as required.

6 Reference documents

IPPC permit

Waste Consignment Permit application

Consignment note (for hazardous waste)

Waste register


Carriers and consignee Licences

Waste Management Facility Permits

External firm contract

External firm Consignment notes copy

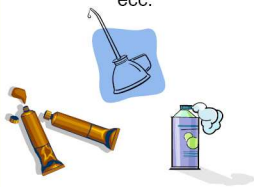
DOC 1 Tender Clauses related to Enemalta Environment Management System

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Annex 1

Waste Stream Visuals

Aerosol cans, oil containers,
metallic packaging etc.
Bottijiet tal-isprej, kontenituri
taż-żjut, stoċċijiet tal-metall
eċċ.




CAUTION
HAZARDOUS
WASTE

EWC 15 01 11*

Oil filters,
contaminated rags,
uniforms, and PPE
Filters taż-żejt, ċraret,
uniformijiet u lbies
protettiv ikkontaminati




CAUTION
HAZARDOUS
WASTE

EWC 15 02 02*

Used Batteries and
accumulators
Batteriji użati




CAUTION
HAZARDOUS
WASTE

EWC 16 06 XX*

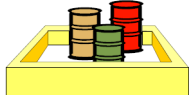
Spent lamps and
tubes
Lampi u tubi
maqtughin




CAUTION
HAZARDOUS
WASTE

EWC 20 01 21*
EWC 16 02 13*

Waste oils, paraffin
and oily water
Żjut użati, pitrolju u
ilma biż-żejt




CAUTION
HAZARDOUS
WASTE

EWC 12 01 10* 13 01 10*
13 01 11* 13 02 05*
13 02 06* 13 03 07*
13 05 07* 13 07 03*

Hazardous
WEEE




CAUTION
HAZARDOUS
WASTE

EWC 16 02 13*

Packaging
contaminated by
dangerous substances
Ippakkjar ikkontaminat
b'sustanzi perikolużi




CAUTION
HAZARDOUS
WASTE


EWC 15 01 10*





















Oil-filled
transformers and
switchgear










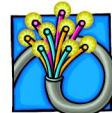






CAUTION
HAZARDOUS
WASTE


EWC 13 03 06* 16 01 17

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<p>Cable off-cuts Biċċiet tal-kejtbils</p>  	<p>EWC 17 04 11</p>	<p>Domestic Metal Metall Domestik</p>   	<p>EWC 20 01 40</p>
<p>Glass Ħġieġ</p>   	<p>EWC 20 01 02 / 15 01 07</p>	<p>Scrap Metal Metall</p>   	<p>EWC 20 01 40 EWC 17 04 07</p>
<p>Mixed Waste Skart Mhallat</p>  	<p>EWC 20 03 01</p>	<p>Wood Injam</p>  	<p>EWC 15 01 03 / 20 01 38</p>
<p>Paper and cardboard Karti u Kartun</p>   	<p>EWC 15 01 01 / 20 01 01</p>	<p>Plastic Plastik</p>  	<p>EWC 15 01 02 / 15 02 03 / 17 02 03 / 20 01 39</p>


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<p>Used grinding/cutting disks, emery cloth/sandpaper Diski tal-grinder użati u sand paper</p>  	EWC 12 01 21	<p>Metallic / Composite Packaging Ippakkjar tal-ħadid jew tal-injam</p>  	EWC 15 01 04 / 15 01 05
<p>Cable off-cuts (Aluminium) Biċċiet tal-kejbils (Aluminju)</p>  	EWC 17 04 11	<p>Cable off-cuts (Copper) Biċċiet tal-kejbils (Ramm)</p>  	EWC 17 04 11
<p>Waste from sea water filtration and street cleaning Skart mill-baħar u skart tal-knis</p>  	EWC 10 01 26 EWC 20 03 03	<p>Construction waste Skart tal-kostruzzjoni</p>  	EWC 17 01 07

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Annex 2

DPS Waste Streams


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Waste Streams for Delimara Power Station


Item No.	Item Description	Code	Remarks
1	Oily Sludge	05 01 06*	Sludges from plant, equipment and maintenance operations
2	Bottom ash, slag and boiler dust*	10 01 01*	Waste from thermal processes
3	Oil fly ash and boiler dust*	10 01 04*	Waste from thermal processes
4	Wastes from gas cleaning containing dangerous substances*	10 01 18*	Waste from thermal processes
5	Aqueous sludges from boiler cleansing containing dangerous substances*	10 01 22*	Waste from thermal processes
6	Debris from seawater filtration through screens	10 01 26	Waste from Power station
7	Synthetic machining oil (Shell Dromus B)*	12 01 10*	Waste from shaping and physical and mechanical surface treatment
8	Welding wastes	12 01 13	Waste from shaping and physical and mechanical surface treatment
9	Spent cutting discs	12 01 21	Spent grinding bodies not containing dangerous substances
10	Spent grinding discs	12 01 21	Spent grinding bodies not containing dangerous substances

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Item No.	Item Description	Code	Remarks
11	Emery cloth	12 01 21	Spent grinding bodies not containing dangerous substances
12	Sand paper	12 01 21	Spent grinding bodies not containing dangerous substances
13	Mineral based non-chlorinated hydraulic oil (SHELL Tellus 46, TOTAL Preslia 46, BP Energol HLP HGM32)*	13 01 10*	Waste oil
14	Synthetic hydraulic oil (SHELL Spirax Oil HD A80W-90 , QUAKER Quinto Lubric 888-46)*	13 01 11*	Waste oil
15	Synthetic engine, gear and lubricating oil (SHELL Omala 150/460, SHELL Omala 320/680 SHELL X30, X100, SHELL Rimula 15/40)*	13 02 06*	Waste oil
16	Synthetic engine, gear and lubricating oil (KLUEBER Syntheso D460, D1000 EP)*	13 02 06*	Waste oil
17	Mineral based non-chlorinated lubricating oil (SHELL Turbo T32, T46, SHELL Vitrea 32, AGIP OTE46, Servoprime 46, CASTROL Alpha SP320)*	13 02 05*	Waste oil
18	Mineral based non-chlorinated lubricating oil (FINA Bakola 46, CASTROL Perfecto AWT 32, ARAL Degol BMB 1200)*	13 02 05*	Waste oil
19	Mineral based non-chlorinated lubricating oil (ESSO Teresso GT EP 32, Terestic T32-100, BP Energol RC68, BP Turbinol X-EP32)*	13 02 05*	Waste oil
20	Mineral based non-chlorinated insulating and heat transmission oil (ITE360, Transol)*	13 03 07*	Waste oil
21	Oily water from oil interceptor*	13 05 07*	Oily water from oil/water separators
22	HFO & Paraffin from fuel strainer cleaning*	13 07 03*	Other fuels (including mixtures)

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Item No.	Item Description	Code	Remarks
23	Bottom sludge from fuel tank*	13 08 99*	Waste of liquid fuels
24	Small carton boxes/packaging	15 01 01	Paper and cardboard packaging
25	Plastic containers / plastic packaging	15 01 02	Plastic packaging
26	Plastic bags/ plastic sheets	15 01 02	Plastic packaging
27	Wooden boxes/packaging	15 01 03	Wooden Packaging
28	Wooden pallets	15 01 03	Wooden Packaging
29	Metal cable drums	15 01 04	Metallic packaging
30	Cable drums steel/wood	15 01 05	Composite packaging
31	Empty chemical containers plastic*	15 01 10*	Packaging containing residues of or contaminated by dangerous substances
32	Empty chemical containers, metal*	15 01 10*	Packaging containing residues of or contaminated by dangerous substances
33	Empty chemical bags (caustic soda, trisodium phosphate, sodium bicarbonate)*	15 01 10*	Packaging containing residues of or contaminated by dangerous substances
34	Empty steel oil drums*	15 01 10*	Packaging containing residues of or contaminated by dangerous substances
35	Silicone tubes*	15 01 10*	Packaging containing residues of or contaminated by dangerous substances

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Item No.	Item Description	Code	Remarks
36	Empty paint tins*	15 01 10*	Packaging containing residues of or contaminated by dangerous substances
37	Paint brushes / rollers*	15 01 10*	Packaging containing residues of or contaminated by dangerous substances
38	Empty roofing compound containers*	15 01 10*	Packaging containing residues of or contaminated by dangerous substances
39	Empty cement/lime/tile adhesive bags*	15 01 10*	Packaging containing residues of or contaminated by dangerous substances
40	Empty pressurised containers containing lubricating oils (Solvit, MPM, contact cleaner, silicon grease)*	15 01 11*	Metallic packaging including pressure containers
41	Empty adhesive/paste tubes/ cans (Araldite, Tixofix, Loctite superglue, grinding paste, scuffing paste)*	15 01 11*	Metallic packaging containing a dangerous solid porous matrix
42	Cleaning rags, electrical wipes, technical wipes*	15 02 02*	Absorbents contaminated by dangerous substances
43	Disposable overalls*	15 02 02*	Protective clothing contaminated
44	Disposable overshoes*	15 02 02*	Protective clothing contaminated
45	Gloves (industrial leather) *	15 02 02*	Protective clothing contaminated
46	Gloves (industrial cloth) *	15 02 02*	Protective clothing contaminated
47	Gloves (industrial rubber)*	15 02 02*	Protective clothing contaminated

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Item No.	Item Description	Code	Remarks
48	Disposable gloves (nitrile) *	15 02 02*	Protective clothing contaminated
49	Disposable gloves (PVC) *	15 02 02*	Protective clothing contaminated
50	Gloves heat resistant (rubber) *	15 02 02*	Protective clothing contaminated
51	Safety Shoes / Rubber Boots*	15 02 02*	Protective clothing contaminated
52	Boiler Suits*	15 02 02*	Protective clothing contaminated
53	Disposable respirators*	15 02 02*	Protective clothing contaminated
54	Filters from half mask respirators (prefilters, dust filters, gas filters)*	15 02 02*	Filter material contaminated
55	Pre-filter element (Gas Turbine)*	15 02 02*	Filter material contaminated
56	Contaminated gravel and sand*	15 02 02*	Waste absorbent material
57	Single Respirator face mask	15 02 03	Protective clothing not contaminated
58	Goggles	15 02 03	Protective clothing not contaminated
59	Safety helmets	15 02 03	Protective clothing not contaminated
60	Ear Muffs / Ear Plug Protectors	15 02 03	Protective clothing not contaminated
61	Rubber seals, O Rings, Gaskets, Vee belts	16 02 21*	Hazardous components
62	Air conditioning units	16 02 11*	Discarded equipment containing chlorofluorocarbons, HCFC, HFC
63	Electrical consumables (fuses, starters, mcbs, capacitors, ballasts) , gauges, meters	16 02 14/20 01 36	Discarded equipment non hazardous

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Item No.	Item Description	Code	Remarks
64	Discarded equipment gauges, meters etc.	16 02 14	Discarded equipment non hazardous
65	IT returns monitors, computers, printers etc.*	16 02 13*	Discarded equipment containing hazardous components
66	Silica gel	16 05 07*	Discarded chemicals (hazardous)
67	Aluminium dessicant	16 05 09	Discarded chemicals (non-hazardous)
68	Lead acid batteries*	16 06 01*	Lead batteries
69	Batteries / Accumulators/ *	16 06 XX / *	Batteries and accumulators (XX will vary depending on type of battery/accumulator)
70	Boiler Washing residue	16 07 09*	Waste containing other dangerous substances
71	Construction material - stone/concrete	17 01 07	Mixtures of concrete, bricks, tiles and ceramics
72	Cable insulation (PVC/XLPE) shavings	17 02 03	Plastic
73	Heat Shrink Material	17 02 03	Plastic
74	Discarded Membrane*	17 03 01*	Bituminous mixture containing coal tar
75	Bitumen Compounds*	17 03 01*	Bituminous mixture containing coal tar
76	Cable Off Cuts (HV and LV) (copper/aluminium/steel/PVC/XLPE)	17 04 11 / 16 02 14	Cables other than cables containing oil, coal tar or dangerous substances/ Discarded equipment

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Item No.	Item Description	Code	Remarks
77	Insulation material containing asbestos*	17 06 01*	Insulation material containing asbestos
78	Thermal Insulation (Mineral wool pipe, Lapinus pipe section with aluminium foil)	17 06 04	Insulation materials not containing asbestos, not containing dangerous materials
79	Sludges from physico/chemical treatment containing dangerous substances	19 02 05*	Waste from Neutralisation
80	Saturated or spent ion exchange resin	19 08 06*	Waste from water treatment plants
81	Paper (Office waste)	20 01 01	Paper and cardboard
82	Glass	20 01 02	Glass
83	Neon Tubes/Lamps*	20 01 21*	Fluorescent tubes and other mercury-containing waste
84	Wood Off Cuts (melamine, hardboard, plywood sheets etc)	20 01 38	Wood not containing dangerous substances
85	Empty sunblock bottles	20 01 39	Plastics
86	Domestic plastic	20 01 39	Plastics
87	Plastic conduit and fittings	20 01 39	Plastics
88	Scrap metal/ Metal Off Cuts from sheets from galvanised, stainless steel, aluminium sheets etc.	20 01 40	Metals
89	Metal sections, pipes, fittings, fasteners	20 01 40	Metals
90	Consumable tools	20 01 40	Metals
91	Vent wire	20 01 40	Metals

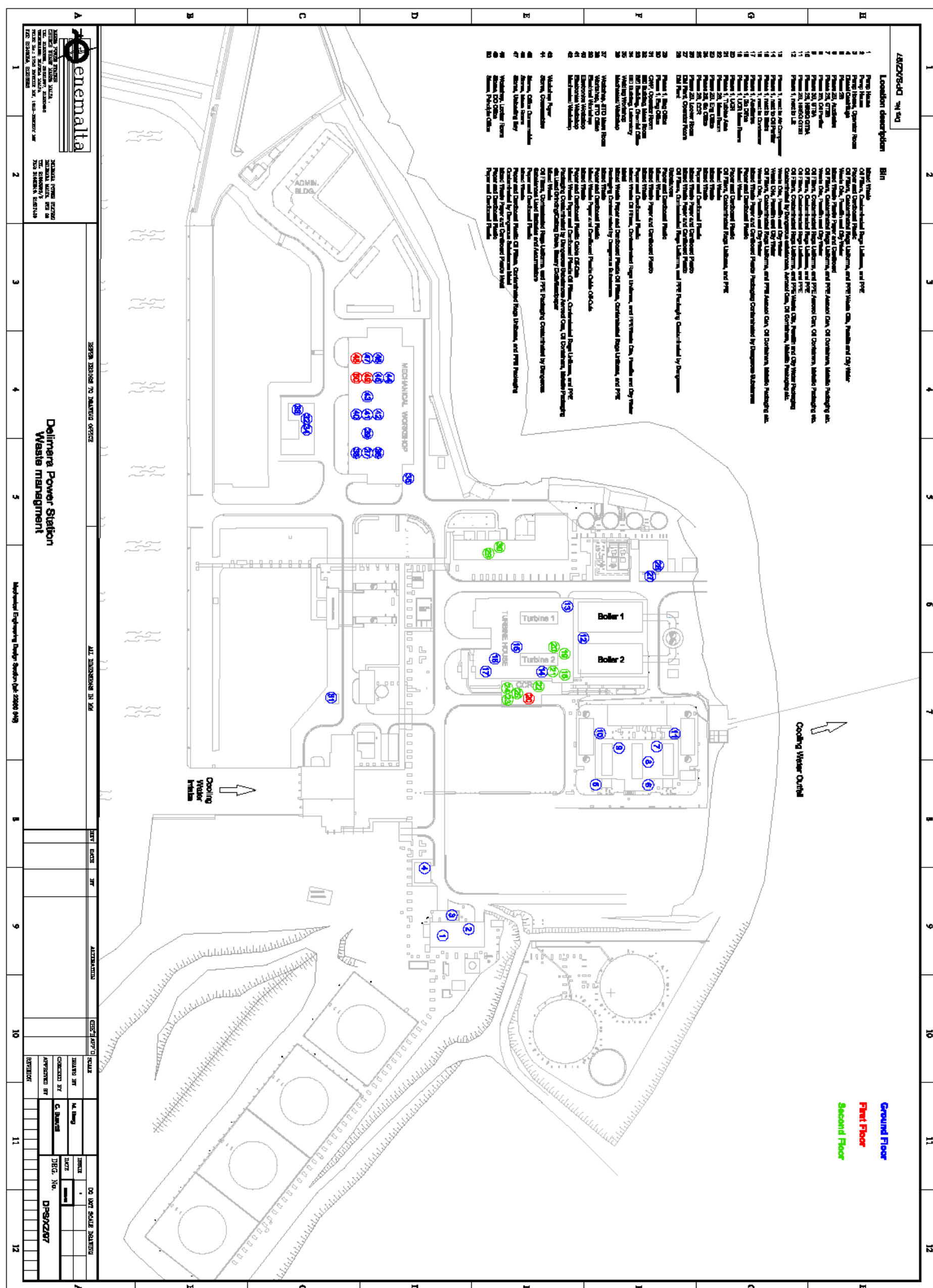
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Item No.	Item Description	Code	Remarks
92	Carbon brushes	20 01 40	Metals
93	Carbon seals	20 01 40	Metals
94	Mixed municipal waste	20 03 01	Mixed municipal waste
95	Waste from street sweeping	20 03 03	Mixed municipal waste

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Annex 3A

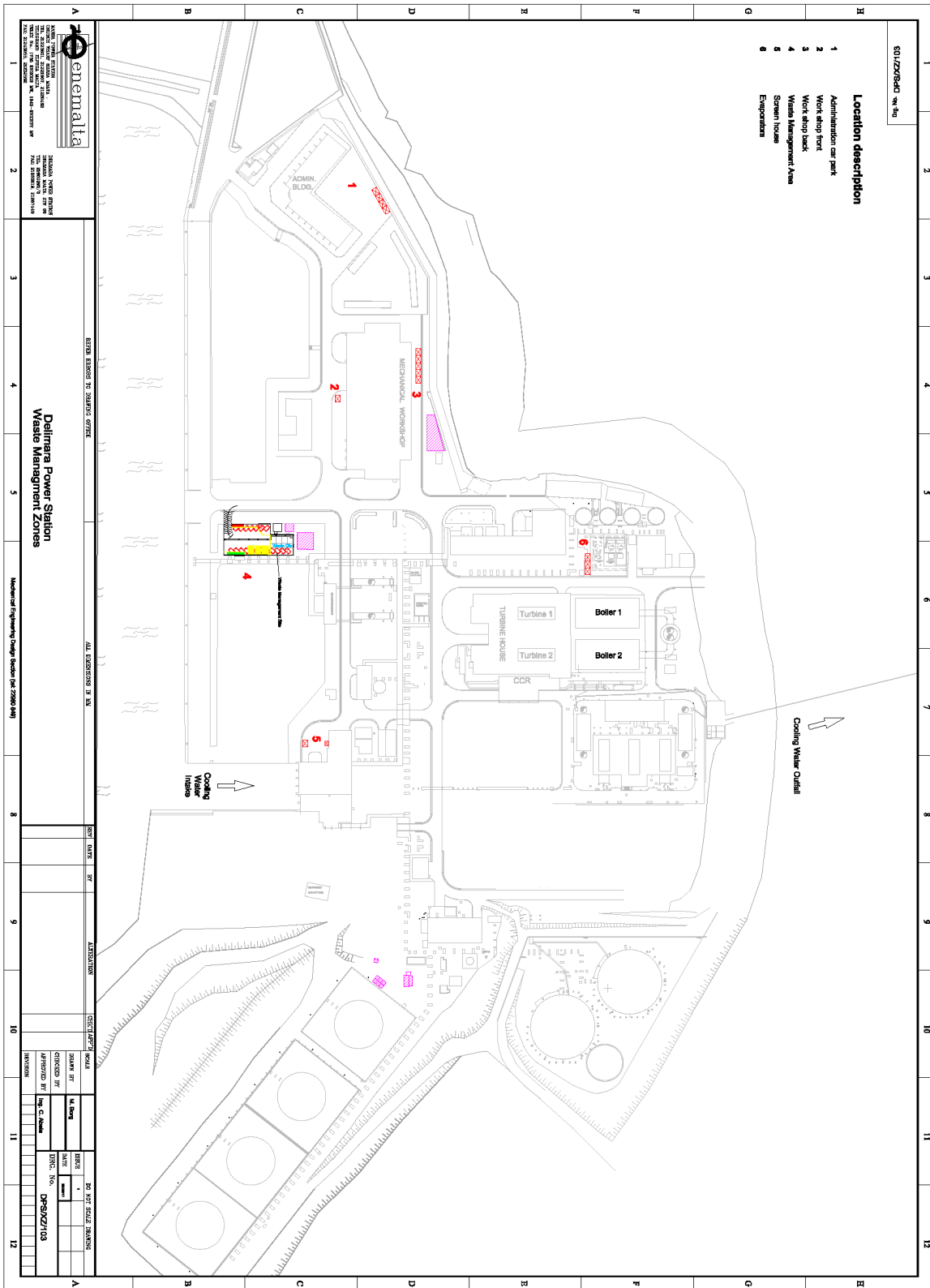
Drawing DPS-XZ-97 Collection Points DPS




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Annex 3B

DPS Waste Management Zones

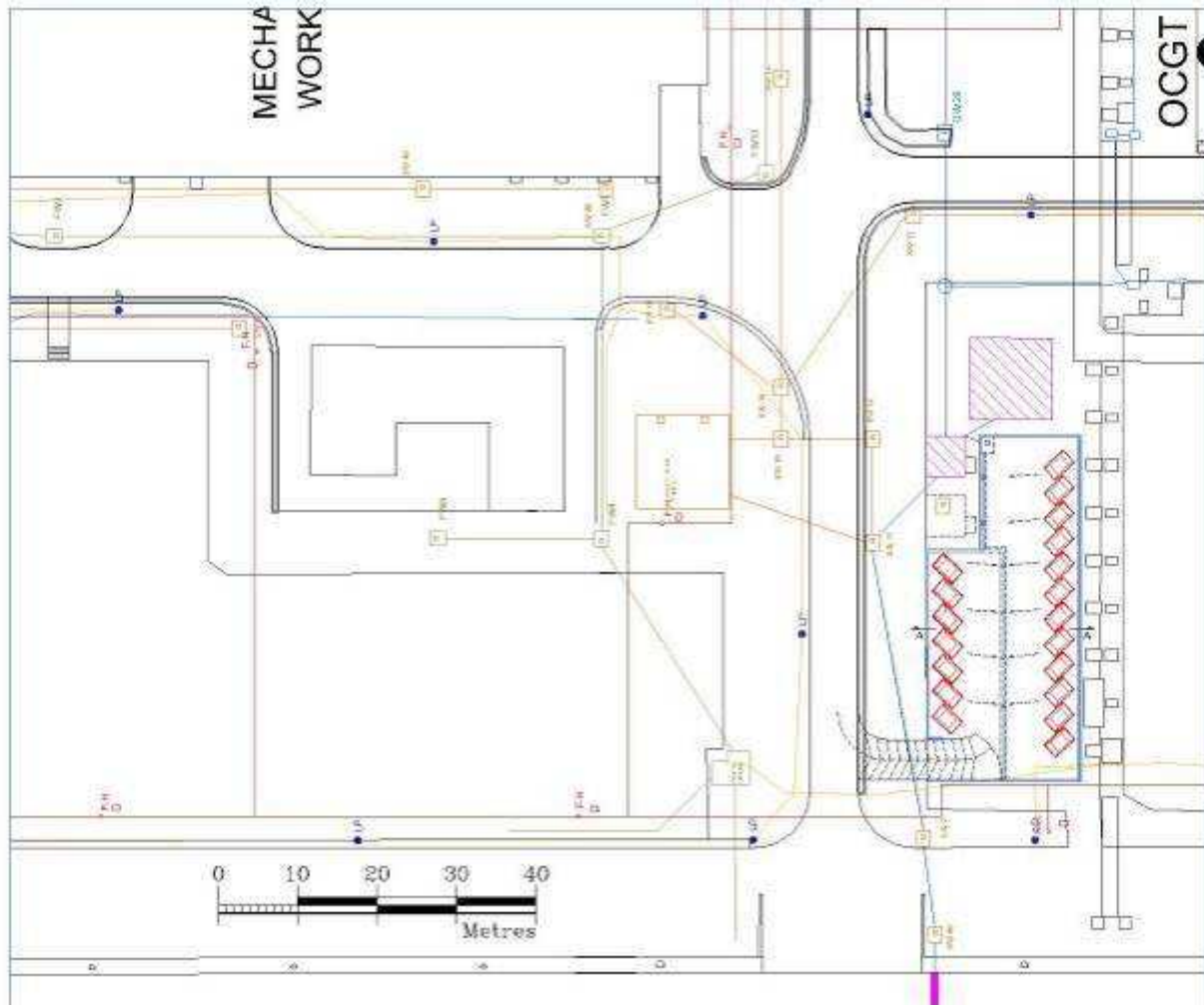



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Annex 4

Waste Management Site DPS

Waste Management Site DPS



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Annex 5


Template 29.1 - DPS Daily Skip Zone Checklist



Site: Delimara Power Station

Template 29.1 - Daily Skip Zone Checklist


Type of Check: Visual Inspection		Checked by:	
Week No.:		Signature:	
Day	Admin. Car Park	Opposite Canteen	Waste Management Site
	Paper and cardboard EWC 15 01 01		
	Plastic EWC 15 01 02 / 15 02 03 / 17 02 03 / 20 01 39		
	Glass EWC 20 01 02 / 15 01 07		
	Mixed Waste EWC 20 03 01		
	Paper and cardboard EWC 15 01 01		
	Plastic EWC 15 01 02 / 15 02 03 / 17 02 03 / 20 01 39		
	Glass EWC 20 01 02 / 15 01 07		
	Wood EWC 15 01 03 / EWC 20 01 38		
	Mixed Waste EWC 20 03 01		
	Paper and cardboard EWC 15 01 01		
	Plastic EWC 15 01 02 / 15 02 03 / 17 02 03 / 20 01 39		
	Glass EWC 20 01 02 / 15 01 07		
	Domestic Metal EWC 20 01 40		
	Mixed Waste EWC 20 03 01		
	Biodegradable waste 20 02 01		
	Used grinding / cutting disks, emery cloth/sandpaper EWC 12 01 21		
	Cable off-cuts Aluminium EWC 17 04 11 (10yds)		
	Cable Off-Cuts Copper EWC 17 04 11 (10yds)		
	Scrap Metal EWC 17 04 07 (10 yds)		
	Wood EWC 15 01 03 / 20 01 38		
	Batteries and Accumulators EWC 16 06 XX*		
	Aerolsol cans, oil containers, metallic packaging etc. EWC 15 01 11*		
	Aerolsol cans, oil containers, metallic packaging etc. EWC 15 01 11*		
	Oil filters, contaminated rags, uniforms and PPE EWC 15 02 02*		
	Oil filters, contaminated rags, uniforms and PPE EWC 15 02 02*		
	Spent lamps and tubes EWC 20 01 21* / 16 02 13*		
	Bund Integrity		
	Waste Chemical Containers		
	Waste Oil Containers		
	Hazardous WEEE EWC 16 02 13*		
	Packaging contaminated by dangerous substances EWC 15 01 10*		
	Plastic EWC 15 01 02 / 15 02 03 / 17 02 03 / 20 01 39		
	Seawater filtration and street cleaning EWC 10 01 26 EWC 20 03 01 (10 yds)		
	Mixed Waste EWC 20 03 01		
	Paper and cardboard EWC 15 01 01		
	Plastic EWC 15 01 02 / 15 02 03 / 17 02 03 / 20 01 39		
	Mixed Waste EWC 20 03 01		
	<div style="border: 1px solid black; padding: 5px;"> F = Full ! = Mixing found / = Checked OK </div>		
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			

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Annex 6

Template 29.2 – Waste Register

[illegible]

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Annex 7

MEPA Waste Consignment Permit Application



Office Address
MALTA ENVIRONMENT & PLANNING AUTHORITY
29th, Waste Management Team (29th fl)
P.O. BOX 200, MARSA GHOZIO, MALTA
Tel: 2250 5005/0000 • Fax: 2250 5011/4295

SAMPLE



WASTE CONSIGNMENT PERMIT APPLICATION

Waste Consignment Permit No. **CP XXXXXX**

A) CONSIGNMENT DETAILS

- The waste described below is to be removed from:
 - Company Name: _____
 - Address: _____
- The waste producer was (if different from 1):
 - Company Name: _____
 - Address: _____
- The consignment(s) will be: one single ☐ a succession ☐ carrier's round ☐ other ☐ (please specify) _____
- Expected removal date of first consignment: _____ last consignment: _____
- Notifier's Name: _____ Address: _____
- Notifier's Tel. No.: _____ Notifier's Fax. No.: _____ Notifier's Mob. No.: _____

B) DESCRIPTION OF THE WASTE

- The waste is: _____
- Hazardous Waste ☐ Biodegradable Waste ☐ Others ☐
- EWG code: _____
- Packaging Type ^a: _____
- Physical Characteristics ^a: _____
- Number of packages: _____
- Estimated total quantity for removal (include units kg/ltrs/tonnes etc): _____
- The chemical/biological components that make the waste hazardous are:

Component	Concentration (%) or mg/kg	Component	Concentration (%) or mg/kg
- The hazard code(s) is (are) (e.g. H7) ^a: _____
- Special Handling Requirements: _____

C) CARRIER'S DETAILS

- Name & Surname: _____ On behalf of: _____ Address: _____
- Carrier Tel. No.: _____ Carrier Fax. No.: _____
- Waste Management Registration No.: _____
- Vehicle Reg. No. (or mode of transport if not road): _____

D) CONSIGNEE'S DETAILS

- Waste Management Facility: _____
- Type of disposal/recovery operation ^a: _____
- Address: _____
- Facility Tel. No.: _____ Facility Fax. No.: _____
- Waste management permit/registration no.: _____ authorises the management of waste described in B.

PLEASE ATTACH COPY OF CONFIRMATION FROM AN AUTHORISED REPRESENTATIVE OF THE WASTE MANAGEMENT FACILITY INDICATING AGREEMENT TO ACCEPT THE WASTE.

E) CONSIGNOR'S DECLARATION


I certify that the information in A, B, C and D above is correct, that the carrier is registered and was advised of the appropriate precautionary measures.

- Name & Surname: _____ Address: _____
- On behalf of: _____
- Signature: _____ Date: _____

PLEASE COMPLETE IN BLOCK CAPITALS

a: See attached list

This document contains 2 forms


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Annex 8

MEPA Waste Consignment Note

Office Address:
MALTA ENVIRONMENT & PLANNING AUTHORITY
 Attn: Waste management Team (RMU)
 P.O. BOX 200, MARSA GHO D1, MALTA
 Tel: 2290 5055 / 0060 + Fax: 2166 0108

SAMPLE



PRENOTIFICATION COPY

Waste Consignment Permit No. **CP**

Waste Consignment Note No. **CN**XXXXXX

A) CONSIGNMENT DETAILS

<p>1. The waste described below is to be removed from:</p> <p>Company Name _____</p> <p>Address _____</p>	<p>2. The waste will be taken to:</p> <p>Company Name _____</p> <p>Address _____</p>
<p>3. This consignment(s) is (are): one single <input type="checkbox"/> a succession <input type="checkbox"/> carrier's round <input type="checkbox"/> other <input type="checkbox"/> (please specify) _____</p>	
<p>4. Removal date of consignment: _____</p>	<p>5. Time: _____</p>
<p>6. Notifier's Name _____</p> <p>Address _____</p>	<p>7. Notifier Tel. No. _____</p> <p>Notifier Fax. No. _____</p> <p>Notifier Mob. No. _____</p>

B) DESCRIPTION OF THE WASTE

<p>1. The waste is: _____</p> <p>2. Hazardous Waste <input type="checkbox"/> Biodegradable Waste <input type="checkbox"/> Other <input type="checkbox"/> _____</p> <p>3. EWC code _____</p> <p>5. Physical Characteristics ¹ _____</p> <p>7. Estimated total quantity for removal (include units kg / ltrs / tonnes etc): _____</p> <p>8. The hazard code(s) is (are) (e.g. H7) ²: _____</p> <p>9. Special Handling Requirements: _____</p>	<p>4. Packaging Type ³ _____</p> <p>6. Number of packages _____</p>
---	--

C) CARRIER'S CERTIFICATE

I certify that I today collected the consignment and that the details in A1, A2 and B1 are correct. The quantity collected is: _____

<p>1. Name & Surname _____</p> <p>On behalf of _____</p> <p>Address _____</p>	<p>3. Waste Registration no. _____</p> <p>4. Vehicle reg. no. (or mode of transport if not road) _____</p>
<p>2. Carrier Tel. No. _____</p> <p>Carrier Fax. No. _____</p>	<p>5. Signature _____</p> <p>6. Date _____ Time _____</p>

D) CONSIGNOR'S CERTIFICATE

I certify that the information in A, B and C above is correct, that the carrier is registered and was advised of the appropriate precautionary measures.

<p>1. Name & Surname _____</p> <p>Address _____</p>	<p>2. On behalf of _____</p>
	<p>3. Signature _____ Date _____</p>


E) CONSIGNEE'S CERTIFICATE

<p>1. I received this waste on _____ at _____ hrs.</p> <p>2. Vehicle registration no. _____</p> <p>5. I certify that waste management permit/registration no. _____</p> <p>6. Name & Surname _____</p> <p>On behalf of _____</p> <p>Address _____</p>	<p>2. Quantity received (include units kg / ltrs / tonnes etc): _____</p> <p>4. Type of disposal/recovery operation⁴ _____</p> <p>authorises the management of waste described in B.</p> <p>7. Facility Tel. No. _____</p> <p>Facility Fax. No. _____</p> <p>8. Signature _____</p> <p>9. Date _____ Time _____</p>
---	--

PLEASE COMPLETE IN BLOCK CAPITALS
 THE PRENOTIFICATION COPY SHOULD BE FAXED ON 2166 0108 PRIOR TO CONSIGNMENT
 AND THE ORIGINAL COPY SHOULD BE DELIVERED BY MAIL TO THE ADDRESS ABOVE

1: See attached list

This Document contains 5 Forms

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Annex 9

Company Waste Transfer Note – Waste Oils Co. Ltd



Chit No.: _____ Order Date: _____
Collection Date: _____
Client: _____
Address: _____
Telephone No.: _____ Mobile: _____
Description: _____
Price incl. VAT: _____ Total: _____
Vehicle No.: _____ Driver: _____

For Waste Oils Co. Ltd.

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Annex 10

Company Waste Tracking Document – Green Skips Ltd



Green Skip Services Ltd

Waste management services, sales and consultancy

Administration (ldg.), Ta' Lazzaretto
Randa Road, Maghlab
Haxxar NXR 8542, Malta
E-Mail: info@greenskipgroup.com
Web: www.greenskipgroup.com

CO. REG. NO. C19303
VAT REG NO. 1521 91 10
WMA 0000007
Tel: +356 21422008/10/17
Fax: +356 21422021

SAMPLE

Date:

Nº

WASTE SERVICE TRACKING DOCUMENT

(TICK where applicable)

Service Request by:	VEHICLE NO.	SERVED BY:
	WEIGHT	VOLUME
	SKIP TYPE	YDS.
	WHEELED BINS	
	OTHERS	

E/R ☐

O/R ☐

NAT ☐

REF: BILLING REF: PAYMENT: ☐ CASH ☐ CHEQUE

CLASSIFICATION MIXED ☐ HAZARDOUS ☐ WEEE ☐

CONSTRUCTION ☐ RECYCLING ☐

PLASTIC ☐
WOOD ☐
METAL ☐
TEXTILE ☐

ORGANIC ☐
C&D ☐
PAPER & C/BOARD ☐
GLASS ☐


EWG

OTHER

The client is responsible for the hired container during the hiring period and shall be liable for any damages arising. Containers are not to be set alight & are to be filled level to the top rim. Excess loading is charged extra. All service arrangements are to be made strictly & directly with the office. Booking 24hrs in advance. Industrial metal skips are rent free for 5 days. Any permits required are the clients responsibility. Clients are advised to sort their wastes to avoid higher rates of tipping charges. Please phone our office for guidance. This container does not contain hazardous wastes as per local legislation.

Nº

GREEN SKIP SERVICES Rep. Signature Client Signature

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Annex 11

Purchase of Ferrous Scrap Metal D.D.E. Attard Ltd



D.D.E. ATTARD LTD.

Scrap Lane, Valletta Road, Luqa LQA 1764
Tel: 2166 7857 Fax: 2180 5161 Mobile: 9949 3592
ddeatard@maltanet.net
REG N° C4938 VAT MT 14306828

Date _____

Nº 00303 A

Purchase of Ferrous Scrap Material

We, D.D.E. Attard Ltd., purchase ferrous scrap metal as indicated hereunder:

Transporting / Vehicle Reg. No. _____

Gross Total Weight _____ kgs

Tare Total Weight _____ kgs

Net Total weight _____ kgs


Net Weight Total Purchased at the rate of:

€uro _____ per 1000kgs Amounting to €uro _____

obo D.D.E. Attard Ltd.


Signature

obo Companies Name

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Annex 12

Template 29.3 – Transfer of Hazardous Waste Request Form

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Transfer of Hazardous Waste Request Form

Origin of the hazardous waste (please specify): _____

EWC Code (If available): _____

Please specify the destination of the hazardous waste: (please tick below)

MPS Waste Site	<input type="checkbox"/>
DPS Waste Site	<input type="checkbox"/>
Jesuit Hill Waste Site	<input type="checkbox"/>


Description	
Quantity / Number of packages	
Type of packaging Eg. tins, drums, etc.	
Weight or volume of waste	

Safety data sheet available: (Yes / No) (Please attach if applicable only)

Employee		Signature	
PIN			
Approved by		Signature	
Position			
PIN		Date	

For office use only:-

Approved	
Not Approved	
Waste Site Coordinator Signature and Stamp	

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Annex 13

Hazardous Waste Labels




Oil Type	European Waste Code	Please tick here	Estimated weight or volume
Hydraulic Oil (Mineral)	EWC 13 01 10*		
Hydraulic Oil (Synthetic)	EWC 13 01 11*		
Lubricating, engine and gear oil (Synthetic)	EWC 13 02 06*		
Lubricating, engine and gear oil (Mineral)	EWC 13 02 05*		
Transformer Oil (Mineral)	EWC 13 03 07*		
Oily water	EWC 13 05 07*		
HFO & Paraffin from fuel strainer cleaning	EWC 13 07 03*		
Diesel Sludge	EWC 05 01 06*		

Employee

Name _____

Surname _____

PIN _____

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Type of waste (Description)	EWC Code	Estimated weight or volume

Employee

Name _____

Surname _____

PIN _____